



Minnesota Association of County Administrators
Executive Committee Meeting
January 26, 2018 10:00 a.m.
Association of Minnesota Counties
123 Charles Ave.; St. Paul, Minnesota
Minutes

1. Call to order

President Whiting called the meeting to order at 9:00 a.m.

<u>Member</u>	<u>Office</u>	<u>County</u>	<u>Attendance</u>
Chuck Whiting	President	Polk	Present
Becky Young	Vice-president	Stevens	Present
Bruce Messelt	Treasurer	Chisago	Present
David Minke	Secretary	Pine	Present
Peg Heglund	At Large	Yellow Medicine	Absent
Lee Kelly	At Large	Wright	Present
Michael Plante	At Large	Wabasha	Present
Michael Williams	At large	Stearns	Present
Roxy Traxler	Past President	Sibley	Present

Others present: Matt Hilgart, Heather Bandeen, and Jill Suurmeyer

2. Review/Approve Agenda.

Motion by Kelly, 2nd by Williams to approve the agenda. Motion passed unanimously.

3. Review/Approve minutes from the November 8, 2017 Executive committee meeting.

Motion by Young, 2nd by Traxler to approve the minutes of the November 8 Executive Committee. Motion passed unanimously.

4. Treasurer Report.

Messelt reported that the organization ended 2017 where expected due to the November budget revisions. 2017 had more dues revenue than budget, but also more expenses. NACA dues came in at \$3,650 vs. budget \$2,800. NACA membership cost is a factor of the number of MACA members.

2018 budget looks good, but will need to watch membership dues to ensure they make budget. Motion by Messelt, 2nd by Williams to approve the bills. Motion passed unanimously.

5. Technical Day planning (Heather Bandeen)

The organization has worked to redesign the summer technical day. Attendance has typically been low. MACA partnered with MCHRMA in 2017. MCHRMA is not interested in partnering in 2018.

Looking to consider a twin cities location. Heather reviewed they have a network of higher education and civic groups for speakers.

Possible topics:

- HR/Recruiting
- Retiree engagement/involvement
- budgeting/ budgeting for new administrators/budgeting round table
- Human Services Budgeting
- Software selection/implementation/integrating payroll system
- Transportation & funding—wheelage tax, sales tax—alternatives including returning to gravel, ottaseal; funding replacement public safety infrastructure—ARMER radio system;
- MCCC—how do they operate, what do they do?
- Workforce topics/ Economic development—what are other counties doing?
- Discussion of courts—what are court (state) responsibilities vs. county responsibilities?
- Consider a service Project.
- Fleet management—lease v. purchasing.
- Insurance coverage for various boards, coverage limits.
- Managing mobile workers—hoteling/check in stations for mobile workers.
- Possible to spend a portion of the day on technical updates.

6. Review AMC Annual Conference/MACA Lunch

7. Other MACA Items

A. Discussion of Regional MACA groups

How are the regions determined? Some counties are in multiple regions. East Central and North Central are going to start meeting together.

B. Matt Hilgart, Legislative Update

- a. Jill Suurmeyer is replacing Betsy in supporting MACA
- b. Matt provided information on the Milwaukee County budget app “balancing act”
- c. Legislative commission on data practices has released its recommendations. HF 1185 not one of their recommendations.
- d. Lockridge Grindel. . . sourcing construction manager at risk. May not be clear legal authority to use.
- e. PPP Public/Private partnerships.

C. Committee Appointment Update

- Jessica Siebert (Aitkin) on intergovernmental relations
- Deb Gruber (Mower County) Professional development/member services
- Brian Fritsinger (St. Louis County) professional development/member services
- Bob Meyer (Blue Earth), Becky Young (Stevens), and Roxie Traxler (Sibley) AMC finance committee.

8. Dark Store Assessing

Michael Thompson, Scott County Assessor presented information on Dark Store assessing and related issues.

9. Next Meeting February 23, 10:00 a.m. AMC—St. Paul

10. Adjourn.

With no further business, the meeting adjourned at 12:49.

Approved February 23, 2018