



Executive Committee Minutes
Minnesota Association of County Administrators
Conference Call
Friday, February 15, 2013
9:00 a.m.

President, Duane Hebert	<u> X </u>	At-Large, Bob Meyer	<u> X </u>
Treasurer, Roxy Traxler	<u> </u>	At-Large, Pat Melvin	<u> X </u>
Secretary, Sara Folsted	<u> X </u>	AMC Staff, Beau Berentson	<u> X </u>
Past President, Sharon Hanson	<u> X </u>		

- I. **Call to order** – Duane Hebert, MACA President, 9:05 a.m.
- II. **Approval of November Executive Committee minutes:** Pat moved to approve the minutes, Sara seconded and unanimously approved.
- III. **Executive Board Appointments:** The Board discussed how to fill the vacated executive committee positions of Luci Botzek and Nate Burkett. After some discussion, Pat moved to support extending invitations to join the MACA Executive Committee to Dave Hemze and Chuck Whiting. The motion was approved by voice vote.
- IV. **Agenda for Legislative Conference:** President Hebert opened a discussion as to the agenda for the MACA business meeting during the March legislative conference. The committee reviewed a list of possible speakers prepared by President Hebert. It was decided that Sara will coordinate the affiliate panel, while Beau was instructed to ask the Department of Revenue for speakers to present the Tax Incidence Study and the Voss Report.
- V. **AMC New Commissioner Training:** President Hebert asked for feedback on the recently-conducted New Commissioner training, which MACA participated in. Committee members said they heard great response, and that AMC was conducting a survey of attendees. Sharon reported that she did not feel there was enough for new administrators in the training. The Executive Committee also said they want to conduct a training session in years without New Commissioner Training sessions, which would bring affiliate organizations together to provide a “nuts and bolts” look at county government for commissioners and staff. Sara moved that MACA contact AMC to suggest such a training event, and Bob seconded the motion. The motion was approved on a unanimous voice vote.

- VI. **MACA Technical Days:** The Executive Committee wants to conduct two technical days in 2013 – one at a central location and one via ITV. President Hebert said he'd look for dates and propose agendas, which he'd circulate to the Executive Committee.
- VII. **Legislative Update:** Beau provided a brief legislative update.
- VIII. Adjourn at 9:45 a.m.