



**Executive Committee Minutes**  
**Minnesota Association of County Administrators**  
**Conference Call**  
**Friday, March 15, 2013**  
**9:00 a.m.**

President, Duane Hebert	<u>  X  </u>	At-Large, Chuck Whiting	<u>    </u>
Vice President, Sara Folsted	<u>    </u>	At-Large, Pat Melvin	<u>    </u>
Treasurer, Roxy Traxler	<u>    </u>	At-Large, Dave Hemze	<u>    </u>
Secretary, Bob Meyer	<u>  X  </u>	AMC Staff, Beau Berentson	<u>    </u>
Past President, Sharon Hanson	<u>  X  </u>		

- I. **Call to order** – Duane Hebert, MACA President, 9:05 a.m.
- II. **Welcome New Executive Committee Members:** Dave Hemze of Carver County and Chuck Whiting of Polk County gave introductions and were welcomed to the MACA Executive Committee.
- III. **Approval of February Executive Committee minutes:** Sharon moved to approve the minutes, Bob seconded and unanimously approved.
- IV. **Finalize Agenda for Legislative Conference:** President Hebert opened a discussion as to the agenda for the MACA business meeting during the March legislative conference. The committee discussed possible questions/topics for the affiliate panel:
  - Appointed county officers
  - Consolidated land records
  - How county administration/county business/role & responsibilities of County Administrator is changing as a result of department consolidation, appointed county officers, and other changes.
  - Additional staffing for CVSO offices
  - Regional and shared VSOs
  - Integrating VSO programs into county human services
  - Consolidating public health and human services
  - Importance of SHIP funding
  - How do initiatives feed into the overall organizational goals for the county

Other questions should be sent to Sara in advance.

- V. **MACA Officer Confirmations:** The motion to approve Sara Folsted as Vice President and Bob Meyer as Secretary was made by Sharon and seconded by Chuck. The motion passed.
- VI. **MACA Appointments:** The motion to approve Sara Folsted as Chair of the Professional Development Committee, Chuck Whiting as Chair of Intergovernmental Relations Committee, and Roxy Traxler as MACA representative to the AMC Conference Planning Committee was made by Bob and seconded by Dave. The motion passed.
- VII. **Legislative Update:** Beau was unavailable to provide an update due to obligations at the capitol this morning. The committee briefly discussed the Governor's updated budget and county impacts as a result of sequestration.
- VIII. **Adjournment:** Motion was made and meeting was adjourned.