



Executive Committee Minutes
Minnesota Association of County Administrators
Conference Call
Friday, May 17, 2013
9:00 a.m.

President, Duane Hebert	X	At-Large, Chuck Whiting	X
Vice President, Sara Folsted		At-Large, Pat Melvin	X
Treasurer, Roxy Traxler	X	At-Large, Dave Hemze	X
Secretary, Bob Meyer		AMC Staff, Laurie Klupacs	X
Past President, Sharon Hanson	X		

- I. **Call to order** – Duane Hebert, MACA President, 9:00 a.m.

- II. **Approval of March Executive Committee minutes:** Motion by Dave Hemze, seconded by Sharon Hanson to approve the March 15, 2013 minutes. The motion carried.

- III. **Technical Day Agenda (7/31/13):** President Hebert reported that a draft agenda was sent to the executive committee and asked for additions and or comments. He noted that the meeting room has been reserved and speakers have been confirmed. Duane noted that the “Courthouse Security/MSA Update” agenda item to be presented by Debra Burns from MDH will be speaking on the update of Ch. 145a related to local community health boards the requirements for the community health director.

The MACA Board will only need about 45 minutes on the agenda rather than an hour and fifteen minutes as currently stated. Duane also noted that he will touch base with the first three speakers and ask that they work together or at least listen to each other’s presentation so that we can to joint Q/A session with all three of them. Duane asked for other comments on the agenda. There being none, he will move ahead and finalize remaining details.

- IV. **Audit Report:** Loren Stomberg and Chuck Enter did audit and was distributed. They had a question about two checks relating to recognition of retiring administrators. Duane will follow up with Loren and Chuck to see what issue is

and will then come up with a policy addressing the issue, if needed, for the entire board to consider at the next meeting.

- V. **New Commissioner Training:** There was discussion of MACA offering training for new commissioners the year following the new commissioner training. Laurie Klupacs noted that the AMC Board made a decision to change the AMC Leadership Conference from annually in August to the January opposite of newly elected official training. This leadership training is offered to all AMC members, but is also meant as a follow up to the new commissioner training the year prior. Laurie stated that she welcomes MACA input into the leadership conference planning, and appreciates their input and presentations at the new commissioners' conference. She was asked to forward the newly elected post conference survey as well as the past few Leadership agendas for review.
- VI. **AMC Annual Conference Planning Update:** Roxy Traxler has sent the tentative agenda. The planning committee has had one meeting and the next is planned for July 11th where the committee will review RFP submissions and conference logos. Roxy noted that there were a few changes to the agenda including the AMC business meeting as well as the election of officers will be held on Tuesday afternoon instead of Wednesday morning.
- VII. **AMC Executive Director Update:** Laurie Klupacs reported that the AMC Screening Committee met yesterday and narrowed down the 101 applications to 5 that will move forward to the AMC Board of Directors on June 21st. She also noted that the 5 finalists are confidential at this time.

The MACA executive committee felt strongly that this position, as with any management position, should have more than one interview. There was discussion on a number of other suggestions for the interview/hire process and Duane Hebert was asked by the committee to put their thoughts and suggestions into a memo to be sent to the Screening Committee. Laurie shared the search committee names.

- VIII. **Legislative Update:** Beau Berentson shared the following update via email as he was unable to attend the conference call due to being at the legislature.

The Tax bill is going to be very good for counties: \$40 million a year in new CPA, PLUS the full sales tax exemption starting Jan. 1 2014.

HOWEVER, the Senate is also trying to include a one-year levy freeze. This came out of the blue last night around 11 p.m. Beau is working with local government partners (LMC, MICA, Metro Cities, etc) to fight it, but the best we might be able to do is weaken it. He is specifically concerned about the handful

of counties that are looking at a big CPA loss even with this new money (these are counties that have seen large land valuation increases, including Pipestone). We're looking at some options this morning to try to weaken the limits if they go into effect.

The statewide appointment of county officers' bill is not going to move off the floor this session, and Beau is scrambling behind the scenes to get the legislature to move on the five county-specific bills. He emailed those counties early this morning.

The HHS bill is looking good as well, however there will be some new cost shares included (as proposed by the Governor). Beau doesn't know many of the specifics, but Julie Ring said "we got everything we asked for" in the bill (outside of the inclusion of the cost shares).

IX. **Next Meeting Date:** June 21, 2013.

I. **Adjourn:** Motion was made the meeting adjourned at 9:50 a.m.