



**Minnesota Association of County Administrators**  
*Executive Committee Meeting*  
**July 20, 2017 (Immediately following conference)**  
**Best Western Kelly Inn; St. Cloud**

**Minutes**

1. Call to order

President Whiting called the meeting to order at 3:00 P.M.

<u>Member</u>	<u>Office</u>	<u>County</u>	<u>Attendance</u>
Chuck Whiting	President	Polk	Present
Becky Young	Vice-president	Stevens	Present
Bruce Messelt	Treasurer	Chisago	Present
David Minke	Secretary	Pine	Present
Peg Heglund	At Large	Yellow Medicine	Present
Lee Kelly	At Large	Wright	Present
Michael Plante	At Large	Wabasha	Present
Michael Williams	At large	Stearns	Present
Roxy Traxler	Past President	Sibley	Absent

Also present: Dennis Genereau, Carlton County; Matt Hilgart, AMC.

2. Review/Approve Agenda. The agenda was approved as presented.

3. Review/Approve June 23 Executive Committee meeting minutes

Motion by Kelly, 2<sup>nd</sup> by Plante to approve the minutes of the June 23, 2017 Executive Committee meeting. Passed unanimously.

4. Treasurer's Report

Treasurer Messelt presented the financial updated and statement of cashflows through June 30, 2017. Revenues are at 81 percent of budget and expenditures are at 38 percent of budget. These numbers are to be expected as most dues revenue is collected in the first half of the year and the expenses of the annual conference is incurred in the fall. Motion by Plante, 2<sup>nd</sup> by Young to approve the financial report and approve the June bill of \$3,600 to AMC for support. Motion passed unanimously.

5. Fall Conference Planning

a. By-law amendments

Discussion of bylaw amendments including combining some committees and changing the terms of office to coincide with the fall conference rather than the

annual conference. Hilgart will prepare drafts of the changes for review at the August meeting.

b. Speakers/programs

Discussion on possible topics included dealing with stress from a mental health and a physical health perspective. Possibly include a panel discussion and consider resources for those in transition or those facing difficult employment situations.

c. Other related issues – golf, social, etc.

Hilgart & Klupacs will organize the pontoon cruise and golf. Group discussed adding other social events. Heglund and Genereau will explore adding a poker walk and Minke will explore a mountain bike event at the Cuyuna Country State Recreation Area in Crosby.

6. The next Executive Committee Meeting is scheduled for August 25, 2017 at 10:00 a.m. at AMC. The agenda will include (1) Gary Weiers to discuss the Pathways for new administrator's program (2) Fall Conference (October 4-6) planning (3) Review bylaw amendments (4) option to hold executive committee meeting at the Fall Policy Conf. (September 14/15 rather than September 22).

7. With no further business, the meeting adjourned at 3:45 p.m.

Approved August 25, 2017