



Minnesota Association of County Administrators

MACA Fall Conference

Friday, October 4, 2013

8:00 – 9:15 a.m.

Ruttger's Bay Lake Lodge

Rooms 4-5

1. Call to Order – President Duane Hebert – 8:03 a.m.
2. Introductions: MACA members and AMC staff introduced themselves. During introductions, members were asked to share “what you love.” President Hebert also recognized retired and retiring members.
3. Approval of March Minutes – Moved by Kyle Oldre, seconded by Sara Folsted and unanimously approved.
4. Treasurer’s Report – Roxy Traxler presented the Treasurer’s Report. Karen Brown moved and Jan Fransen seconded. The motion was unanimously approved.
5. Nominating Committee Report – Sharon Hanson presenting the proposed 2014 MACA Executive Committee membership and committee assignments (Attached). There were no other nominations. Sharon Hanson moved and Chuck Whiting seconded that the nominations be approved. The motion was unanimously approved.
6. MCIT Report - Steve Nelson, MCIT Deputy Director, gave an update on the work of MCIT, including the work on MCIT to defend counties facing lawsuits under the federal Driver's Privacy Protection Act. Kyle Oldre suggested that MACA invite the state’s Driver and Vehicle Services division to speak to MACA members on this topic at a future meeting.
7. Professional Development partnership with MCMA and Cal-ICMA – President Hebert asked members if they would be interested in MACA spending \$1,000 to partner with Cal-ICMA to make web-based training available to MACA members. Jan Fransen moved that MACA spend the \$1,000 on the partnership, and Sara Folsted seconded the motion. The motion was unanimously approved.

8. AMC Executive Director Report – Julie Ring, AMC's new Executive Director, introduced herself to MACA members and briefly described her vision and goals for AMC.
9. Proposed Community Health Statute and CHS Administrator rule changes – President Hebert opened a discussion on proposed changes to the CHS Administrator qualifications. President Hebert told members that he had heard from the Department of Health, and that the Department had no intention of pursuing these changes during the 2014 Legislative Session. President Hebert asked for MACA volunteers who were interested in continuing to be part of this discussion. The following members volunteered: Bob Yochum, Roxy Traxler, and Chuck Whiting.
10. 2014 Fall Conference Planning – President Hebert said that members would be surveyed for their feedback on the 2013 Fall Conference, and for ideas on how to improve the conference for 2014.
11. Adjournment – President Hebert adjourned the meeting at 11:10 a.m.



2014 Committee Assignments

EXECUTIVE COMMITTEE

President:	Sara Folsted (Renville)
Vice President:	Roxy Traxler (Mille Lacs)
Secretary:	Pat Melvin (McLeod)
Treasurer:	Jan Fransen (Jackson)
Past President:	Duane Hebert (Winona)
At-Large Board Members:	Chuck Whiting (Polk) Dave Hemze (Carver) David Minke (Pine)

INTERGOVERNMENTAL RELATIONS COMMITTEE

Chuck Whiting, Chair
Vicki Knobloch
Kay Mack
Bruce Messelt
Jim Elmquist

PROFESSIONAL DEVELOPMENT COMMITTEE

Sara Folsted, Chair
Pat Melvin
Jim Elmquist
Trish Klein
Roxy Traxler
Matthew Huddleston
Rhonda Antrim

MEMBERSHIP SUPPORT COMMITTEE

Dave Hemze, Chair
Larry Kleindl
Bob Yochum
David Hemze
Ryan Krosch

EX-OFFICIO MEMBERS - AMC POLICY COMMITTEES

Ag and Rural Development: Scott Higgins
Extension: Jan Fransen
Environment & Natural Resources: Vacant
General Government: John Kluever
Health and Human Services: Dennis Genereau
Public Safety: Jim Elmquist
Transportation & Infrastructure: Darrell Pettis

AUDIT COMMITTEE

Loren Stomberg, Chair
Chuck Enter

MACA/AMC CONTRACT REVIEW

MACA Executive Committee

MCIT REPRESENTATIVE

Chuck Enter

NOMINATIONS COMMITTEE

Duane Hebert, Past President

MACA REPRESENTATIVE TO NATIONAL ASSOCIATION OF COUNTY ADMINISTRATORS (NACA)

Sara Folsted, President

MACA COLUMN IN AMC NEWSPAPER

Pat Melvin, Secretary

BUDGET PREPARATION COMMITTEE

Jan Fransen, Treasurer

MACA REPRESENTATIVE TO AMC BOARD OF DIRECTORS

Sara Folsted

