



Minnesota Association of County Administrators
Executive Committee Meeting
November 8, 2017 10:00 a.m.
Association of Minnesota Counties
123 Charles Ave.; St. Paul, Minnesota
Minutes

1. Call to order

Whiting called the meeting to order at 10:00 a.m.

<u>Member</u>	<u>Office</u>	<u>County</u>	<u>Attendance</u>
Chuck Whiting	President	Polk	Present
Becky Young	Vice-president	Stevens	Present
Bruce Messelt	Treasurer	Chisago	Present
David Minke	Secretary	Pine	Present
Peg Heglund	At Large	Yellow Medicine	Absent
Lee Kelly	At Large	Wright	Present
Michael Plante	At Large	Wabasha	Present
Michael Williams	At large	Stearns	Absent
Roxy Traxler	Past President	Sibley	Absent

Also Present: Laurie Klupacs, AMC Deputy Director; Matt Hilgart, AMC Policy Analyst; Betsy Hammer, Association Management Specialist

2. Review/Approve Agenda.

Moved by Minke, 2nd by Kelly to approve the agenda with the addition of an update by Hilgart. Motion passed unanimously.

3. Review/Approve minutes from the September 15, 2017 Executive Committee meeting.

Motion by Plante, 2nd by Kelly to approve minutes of the September 15, 2017 Executive committee meeting. Motion passed unanimously.

4. Review / Approve posting DRAFT minutes of the October 5, 2017 Fall Business Meeting. Minutes will be posted as UNAPPROVED on the MACA website until approved at the 2018 Fall Business Meeting.

Motion by Messelt, 2nd by Plante to authorize the posting of the Draft minutes for the October 5, 2017 Fall Business meeting on the web site with the notation “unapproved”. Motion passed unanimously.

5. Treasurer Report.

Messelt reviewed the year to date expenditures. Dues are higher than expected. Conference revenue us below budget. Expenses are tracking with the budget. Motion by Plante, 2nd by Kelly to accept the report and approve the bills.

Messelt reviewed the projected budgets into 2018 and beyond. The financial condition of the organization is sound moving forward. The consensus of the group was to fully expend the member-approved 2018 amount on the AMC contract for support services and for AMC to increase its support (pay) for AMC staff serving MACA if possible.

6. Debrief Fall Conference/lessons learned.

Laurie Klupacs reviewed the survey responses. Overall mostly positive responses.

Administrator panel was positive. The group discussed how to build and sustain this type of panel into the future.

7. Review AMC District Meetings & Legislative Priorities.

Matt Hilgart reviewed the top three issues from regional meetings: 1) continuum of care (mental health) 2) transportation 3) METS

Other priority issues include:

- Arrowhead interested in PILT.
- NW and West—pipeline issues/taxes dark store assessing.
- Broadband
- Metro/suburban districts data practices

IGS. Legislative committee maintains contact through periodic phone calls during the legislative session. Any MACA member can join the conference calls.

8. MACA IGS Liaisons—identify & confirm liaison for each policy committee

- Environment and Natural Resources
- General Government
- Health & Human Services
- Public Safety
- Transportation and Infrastructure

Consensus is to staff the policy committees on a voluntary basis and rely on AMC staff to keep MACA in the loop.

Whiting will follow up on the newly combined Membership Support and Professional Development Committee.

AMC finance committee. Motion by Messelt 2nd by Plante to appoint Whiting as primary and Young as alternate to the AMC finance committee. Motion passed unanimously.

The group discussed potential nominees for the Joe Ries Award.

9. Planning for December 4 MACA Meeting at the AMC Annual Conference.

10. Review AMC Proposal for MACA Support (Messelt, Traxler, Williams)

Messelt and Whiting met with AMC executive director Julie Ring regarding AMC support for MACA. MACA contracts for ½ time support, but not a particular staff person. Support has been provided by Hilgart, Klupacs, and Ben Baglio. Hilgart will stay involved and Betsy Hammer will also assist.

Betsy Hammer introduced herself. She is the Association Management Specialist and works as part of the Intergovernmental Services Team. She is a University of Minnesota Graduate and has worked for the city of St. Paul and Minnesota Management and Budget (MMB).

11. NACA Idea Exchange Update

12. Review Annual Calendar for 2018 & possible summer conference date.

Matt distributed calendars for 2018

Technical Day is planned for July 19/20 with the location to be determined, but likely the twin cities. AMC staff will work on possible program and location ideas.

Hilgart provided a handout on a software program that jurisdictions can purchase called the balancing act. The software is a web interface that can be used to estimate property taxes and expenditures.

Possible speakers for future meetings were discussed including Steven Baker, Ramsey County Assessor, as a possible speaker at the January meeting.

13. Next Meeting December 4, at the AMC Annual Conference—St. Cloud.

14. Adjourn.

With no further business, Whiting adjourned the meeting at 12:40 p.m.