



**Minnesota Association of County Administrators
AMC Annual Conference
9:00 AM to 11:30 AM, Tuesday December 4, 2012
Business Meeting
St. Cloud Convention Center**

1. Call to Order – President Sharon Hanson 9:05 a.m.
2. Introductions: MACA members and AMC staff introduced themselves.
3. Approval of October Minutes – Moved by Jan Fransen, Seconded by Kyle Oldre and unanimously approved.
4. Treasurer’s Report and Annual Budget – President Hanson presented the Treasurer’s report and 2013 annual budget. Jack Schmalenberg moved approval of both the Treasurer’s report and the 2013 budget. Karen Brown seconded the motion and it was approved on a unanimous voice vote.
5. Retiring Member – President Hanson thanked Jack Schmalenberg for his 41 years of county service, and presented him with a gift from MACA.
6. Joe Ries Award – President Hanson presented the Joe Ries Excellence in County Management Award plaque to Brian Bensen of Sherburne County. Bensen spoke briefly to thank the group for the award.
7. MACA Executive Committee and Committee Assignments: President Hanson presented the slate of candidates for the 2013 MACA Executive Committee and MACA committee assignments previously distributed to members. Motion by Molly O’Rourke, seconded by Monty Headly to approve the slate and assignments. The motion was unanimously approved. Past President Hanson introduced Duane Hebert as the new MACA President.
8. President Hebert thanked members, and presented Past President Hanson with a plaque from MACA for her service as MACA President.
9. MCMA Update – President Hebert introduced Phil Kern from the Minnesota City/County Management Association. Kern presented an update on the group’s work.

10. MACA White Papers - President Hebert asked for a motion to approve the MACA white papers as prepared by Nate Burkett. Tim Houle made the motion and Trish Klein seconded. The motion was approved on a unanimous voice vote.
11. Strategic Plan Update - President Hebert, Past President Hanson and Tim Houle updated members on progress related to the MACA strategic plan.
12. MCIT Update – Chuck Whiting, MACA’s appointee to the MCIT Board, presented an update on MCIT and discussed recent board changes.
13. Legislative Update – Beau Berentson from AMC gave a preview of the 2013 Legislative Session.
14. Jim Thoreen addressed members about two issues: 1) how MACA could play a role in ensuring that counties have the necessary talent to fill administrator and coordinator positions in the next 5 to 10 years; and 2) suggesting that MACA members should get together more frequently, rather than just at AMC conference and events.
15. Larry Kleindl asked any MACA members to contact him if their county is planning on pursuing legislation to make any elected row officer position an appointed position.
16. Star Tribune columnist Lori Sturdevant gave a presentation titled “Can this marriage be saved? What 2013 bodes for the state/local government relationship.”
17. President Hebert offered some closing remarks and suggested that members interested in discussing how MACA can help develop new Administrators and Coordinators should contact him to join a working group on the issue.
18. Next Meeting: MACA’s next business meeting will be held during the AMC/LMC Legislative Conference.
19. Adjournment – President Hebert adjourned the meeting at 11:15 a.m.