



Executive Committee Minutes
Minnesota Association of County Administrators
Conference Call
Friday, February 17, 2012
9:00 a.m.

President, Sharon Hanson	<u> X </u>	At-Large, Bob Meyer	<u> X </u>
Vice President, Duane Hebert	<u> X </u>	At-Large, Nate Burkett	<u> X </u>
Treasurer, Deb Gruber	<u> </u>	At-Large, Sara Folstad	<u> X </u>
Secretary, Luci Botzek	<u> X </u>	AMC Staff, Beau Berentson	<u> X </u>
Past President, Molly O'Rourke	<u> X </u>		

- I. Call to order – Sharon Hanson, MACA President, 9:02 a.m.
- II. Approval of January Executive Committee minutes: Meyer moved to approve the minutes, O'Rourke seconded and the motion was unanimously approved.
- III. Introduction of Beau Berentson, the new AMC General Government Policy Analyst: Berentson introduced himself to the Executive Committee and gave an update on the legislative session, including a discussion about the progress of the MAGIC Act.
- IV. Vulnerable Children and Adults Act formula: Julie Ring, AMC's Legislative Coordinator and Health and Human Services Policy Analyst, joined the conference call to discuss proposed changes to the Vulnerable Children and Adults Act formula. Ring explained process that went into drafting the proposed changes, and answered questions from Executive Committee members. Executive Committee members asked Berentson to e-mail them a copy of the AMC board packet that was to be distributed during the February 17 board meeting.
- V. Staff Updates: The Executive Committee discussed several recent county staff changes:
 - Kevin Corbid has taken the position of Washington County Deputy Administrator
 - Wabasha County is currently hiring a Clerk for the County Board
 - Dan Weber has left Kanabec County and is now the Sherburne County Assessor.
 - Murray County is currently hiring a County Coordinator.
 - Mark LeBrun is now the Administrator in Pine County.

- VI. 2012 Legislative Conference/MACA Business Meeting: The Executive Committee discussed planning for the MACA Business Meeting and Technical Training Session at the AMC Legislative Conference. The Business Meeting will take place on Wednesday, March 21, from 1 p.m. to 5 p.m. The Executive Committee discussed topics for the Business Meeting, including a presentation from three affiliate groups. President Hanson agreed to draw up a draft agenda and share it with the Executive Committee. Berentson was instructed to send out the agenda to MACA membership upon its approval.
- VII. Committee Updates: The Executive Committee heard updates from the IGR, Membership, and Professional Development committees. Burkett, the Membership Committee Chair, reported that he had explored the option of setting up an information sharing site for MACA members. He said that Becky Pizinger of AMC had told him that she could set up a site with a single login through AMC at the cost of \$50 per month. The Executive Committee discussed authorizing the \$50 per month expense for the information sharing site, and Vice President Hebert moved for approval. O'Rourke seconded the motion. The motion was approved on a unanimous voice vote.
- Burkett also mentioned that he was working on developing five white papers that could serve as informational best practices documents for MACA members. He said he was still developing topics, and would bring his topic suggestions to the Executive Committee for approval.
- VIII. Strategic Plan Review: President Hanson suggested the Executive Committee should meet in June or July to review MACA's Strategic Plan. The Executive Committee informally decided the meeting should be held in person, rather than over a conference call.
- IX. Next Meeting: The Executive Committee will hold its next meeting on March 16, 2012, at 9 a.m.
- X. Adjournment: The Executive Committee adjourned at 9:59 a.m.