



**Executive Committee Minutes**  
**Minnesota Association of County Administrators**  
**Conference Call**  
**Friday, September 21, 2012**  
**9:00 a.m.**

President, Sharon Hanson	<u>  X  </u>	At-Large, Bob Meyer	<u>  X  </u>
Vice President, Duane Hebert	<u>      </u>	At-Large, Nate Burkett	<u>  X  </u>
Treasurer, Deb Gruber	<u>  X  </u>	At-Large, Sara Folsted	<u>      </u>
Secretary, Luci Botzek	<u>  X  </u>	AMC Staff, Beau Berentson	<u>  X  </u>
Past President, Molly O'Rourke	<u>  X  </u>		

- I. **Call to order** – Sharon Hanson, MACA President, 9:03 a.m.
- II. **Approval of July Executive Committee minutes:** Bob moved to approve the minutes, Luci seconded and unanimously approved.
- III. **AMC Contract:** President Hanson presented the proposed 2013 contract with AMC. She said the contract is a one-year contract that automatically renews for a second year (2014) unless either side objects. The terms of the contract are unchanged from the existing agreement. President Hanson said MACA may want to enhance the contract in the future, but the organization is not prepared to propose changes at this time. Molly moved to authorize President Hanson to sign the contract on behalf of MACA, and Bob seconded the motion. It was approved on a unanimous voice vote.
- IV. **MACA/MCHRMA Fall Conference:** President Hanson reported that 84 people have registered for the MACA/MCHRMA fall conference, which is significantly higher than last year's 74 registrants. She reported that she has been working with Beau and Laurie Klupacs at AMC to finalize details. She asked MACA executive committee members to consider donating beverages for the social hour event that will be held at the conference.
- V. **October Annual Business Meeting Agenda:** President Hanson reviewed the agenda for the October MACA Business Meeting that will be held during the fall conference. She reported that she had several changes to the version she distributed earlier, and would send out a revised copy to executive committee members.

- VI. **Executive Committee Slate for 2013:** Molly provided an update on executive committee candidates for 2013. She reported that Deb has chosen to step down from the executive committee, and Roxy Traxler of Mille Lacs County is interested in joining the executive committee as Treasurer. Pat Melvin of McLeod County is interested in joining the executive committee as an at-large member. Molly is still searching for a candidate for the position of Secretary, and will contact Sara to inquire whether she'd accept the position. Since Molly is unable to attend the fall conference, Bob will present the slate of candidates.
- VII. **MACA Bylaws:** Given Molly's absence from the fall conference, President Hanson said she would find a board member to present the proposed changes to the MACA bylaws at the meeting. Beau was instructed to make copies of the proposed changes and bring them to the meeting.
- VIII. **Update from Beau:** Beau provided an update to the executive committee on several topics. He described some of the recent updates to the MACA website, and reported that the members-only message board was being well utilized. Beau described a recent survey of MACA members regarding the state's Performance Measurement program, and solicited advice from the executive committee on how to utilize the data. It was determined that Beau would present the survey findings at the October business meeting. Beau also noted that AMC was organizing a workgroup related to the MAGIC Act with the help of MACA members, and that several MACA members were participating in discussions with the Department of Revenue regarding tax reform.
- IX. **Other updates:** The executive committee also heard updates from Luci on AMC's Credit Card Committee, and Bob on the AMC workgroup reviewing potential changes to the VCAA formula. Nate reported that he would be able to present draft versions of his "white paper" informational documents to MACA members' review and input at the October meeting.
- X. **Next Meeting.** MACA will hold a business meeting during the MACA/MCHRMA Fall Conference on Friday, October 5.
- XI. Adjourn at 9:52 a.m.