



**Minnesota Association of County Administrators
Hyatt Regency Hotel, Minneapolis
11:30 AM to 1:30 PM Friday, December 5, 2011
Business Meeting Agenda**

1. Call to Order – Molly O’Rourke 11:30 a.m.
 - a. Introductions; Executive Committee Report
2. Approval of October Minutes – Moved by Richard Norman, Seconded by Charles Enter and unanimously approved
3. Approval of Treasurer’s Report and 2012 Budget – moved by Kyle Oldre, Seconded by Mel Ruppert and unanimously approved
4. Update on Administrator University Curriculum – Mary Callier presented a draft to the group for consideration.
5. MCIT Presentation – MCIT staff provided a brief update of current issues being addressed by MCIT.
6. Presentation of the 2011 Joe Ries Excellence in County Government Award – Awarded to Mary Callier by Molly O’Rourke
7. Recognition of Retirees – MACA will send a representative to individual retirement events on behalf of the association
8. Presentation of Officers Slate – Kyle Oldre moved to accept the proposed slate of candidates, seconded by Larry Kleindl and unanimously approved
9. Introduction of 2012 President – Sharon Hanson was introduced as the 2012 MACA president
10. A call to the members to volunteer for committees was circulated. Vicki Knobloch, Brian Bensen and Bruce Messelt volunteered for the Intergovernmental Relations Committee. Pat Melvin, Jim Elmquist, Trish Klein and Roxy Traxler volunteered for professional development and Larry Kleindl, Bob Yochum and David Hemze volunteered for membership support committee

11. Review and approval of proposed bylaws change – Moved by Brian Bensen, seconded by Jack Schmalenberg and unanimously approved. The change adds the three committees to the bylaws as standing committees
12. Range Rider Program Adoption – moved by Trish Klein, seconded by Bob Yochum and unanimously approved
13. Adoption of the strategic plan – Moved by Callier, seconded by Hebert and unanimously approved
14. Adjournment – Hebert moved to adjourn at 12:45, seconded by Callier and unanimously approved.