



Executive Committee Agenda
Minnesota Association of County Administrators
Conference Call
Monday, June 22nd, 2009
2:00 p.m.

Monty Headly
Dave McKnight
Trish Klein
Alan Peterson
Tim Houle

Dave Hemze
Molly O'Rourke
Joe Mathews
Mary Callier
Eric Ratzmann

- I. **Call to order** – Monty Headley, MACA President 2:00 p.m.
- II. **Approval of Minutes** – Alan Moved the approval of the March, 2009 Executive Committee Conference Call Minutes, Seconded by Tim Houle
- III. **County Handbook** – Mathews and Hemze gave a brief update on the county Handbook. Eric Ratzmann has been hired by AMC on a contract basis to work on bringing Handbook Chapters to the next stage of completion. The Executive Committee discussed the process by which Eric would approach the project. The group concluded that time should be devoted at the end of the MACA business meeting to review completed chapters and discuss next steps.
- IV. **Fall Conference planning** – Trish Klein has begun working with Joe Mathews to put together the agenda for the upcoming fall conference which is held jointly between MACA and MCHRMA. This year is MACA's turn to be the lead organization in planning the conference.
- V. **Discussion of MACA Session at Leg Conference** – The group discussed the session held at the legislative conference. It was decided that MACA would continue to hold sessions at the AMC leg conference and annual meeting rather than separate technical days.
- VI. **AMC Annual Meeting** – Mathews indicated that he would secure a meeting place at the AMC annual meeting for MACA to hold another session for members. Content of the meeting was not yet decided.
- VII. **Adjourn** – the committee adjourned at 3:05 p.m.