



Minnesota Association of County Administrators
Executive Committee Meeting
March 23, 2018 10:00 a.m.
Association of Minnesota Counties
123 Charles Ave.; St. Paul, Minnesota
AGENDA

1. Call to order
 President Whiting called the meeting to order at 9:00 a.m.

<u>Member</u>	<u>Office</u>	<u>County</u>	<u>Attendance</u>
Chuck Whiting	President	Polk	Present
Becky Young	Vice-president	Stevens	Via Phone
Bruce Messelt	Treasurer	Chisago	Absent
David Minke	Secretary	Pine	Present
Peg Heglund	At Large	Yellow Medicine	Present
Lee Kelly	At Large	Wright	Present
Michael Plante	At Large	Wabasha	Absent
Michael Williams	At large	Stearns	Present
Roxy Traxler	Past President	Sibley	Present

Others present: Matt Hilgart, Jill Suurmeyer, Lisa Meredith, Executive Director MNCCC (Minnesota County Computer Cooperative).

2. Motion by Traxler, 2nd by Kelly to approve the agenda. Motion passed unanimously.
3. Motion by Williams, 2nd by Heglund to approve the minutes of the February 23, 2018 executive committee meeting. Motion passed unanimously.
4. Treasure report.
 - a. Motion by Minke, 2nd by Traxler to approve the February bill to AMC in the amount of \$4,057.73. motion passed unanimously.
 - b. Motion by Traxler, 2nd by Heglund to approve the treasurer's report. Motion passed unanimously.
5. Minnesota Counties Computer Cooperative (MnCCC)
 Lisa Meredith, Executive Director for MnCCC was present to discuss the organization and what services they offer counties. MnCCC is a joint powers organization established in 1978 that works with all Minnesota counties. MnCCC facilitates software user groups and coordinates over 500 meetings per year. In addition to the user groups they have an annual conference and annual regional meetings.

It was the consensus of the committee to look for ways to strengthen the communication and ensure counties were aware of the services offered by MnCCC.

6. Technical Day Planning

Jill updated the group on the July 19 technical day. The event will be held at AMC with lodging available at the Best Western Plus Capitol Ridge hotel. Topics will include (1) Capital and Operational Budgeting (2) Capital Project Management (3) HHS finance and (4) Ryan Thielen, Procore Technologies.

7. Fall Conference

The committee discussed possible ideas for the fall conference.

8. Legislative update

Hilgart updated the committee on legislative issues.

9. Professional Development Committee Update

Whiting talked to Gary Weiers David Drown Associates about establishing a connection between the new administrator group and the professional development committee. Suurmeyer will set up a conference call with Whiting, Traxler, Weiers and Suurmeyer.

With no further business, the meeting adjourned at 1:15 p.m.

Approved April 27, 2018