



**Minnesota Association of County Administrators  
Ruttger's Bay Lake Lodge  
10:30 A.M. Friday, October 8, 2010**

**Annual Business Meeting Minutes**

- 1. Call to Order:** Trish Klein, 2010 MACA President, called the meeting to order at 10:37 a.m. Members were welcomed and introductions were made.
- 2. Treasurer's Report:** Riaz Aziz, presented the budget cash flow statement, budget update and audit schedule. The group engaged in a discussion regarding the strategic plan and the 2011 budget. A motion was made by Brian Bensen to accept the reports and audit schedule, seconded by Irene Koske and unanimously approved.
- 3. Secretary's Report:** Mary Callier provided a review of MACA's participation in the AMC Newspaper by submitting columns regularly and provided an update on the planning of the AMC Annual Meeting in St. Cloud.
- 4. MACA Standing Committee Reports:**
  - Professional Development** – Molly O'Rourke gave a presentation to the group and outlined the activities of the professional development committee including the strategic planning process.
  - Technology Committee** – Dave Hemze and Joe Mathews gave a brief update on the work of the committee.
  - Legislative Committee** – Brian Benson indicated that this committee may be in need of review as follow-up to the strategic planning to better define what its role, if any, should be in the future.
- 5. Affiliated Association Reports**
  - MCIT** – nothing to report
  - MCMA** – Tim Houle reported on MCMA, MACA continues to partner with MCMA on membership and county administrators are encouraged to participate in both MACA and MCMA.
  - AMC** – Joe Mathews gave a brief update about AMC and indicated that AMC was going to approve a 0% dues increase for 2011.

**6. Nominating Committee:** Monty Headley gave the Nominating Committee report. Tim Houle moved to accept the proposed committee assignments, seconded by Steve Hammes and unanimously approved.

**7. Adjournment:** The meeting was adjourned at 11:45 a.m.

Respectfully submitted,  
Joe Mathews/AMC